


SHIPPER'S LETTER OF INSTRUCTIONS

Date:

Quote#

1. U.S. PRINCIPLE PARTY IN INTEREST (Name and address including zip code)			
ZIP CODE			
2. USPP I EIN (IRS) NO. OR ID NO.	3. PARTIES TO TRANSACTION <input type="checkbox"/> RELATED <input type="checkbox"/> NON-RELATED		
4. INTERMEDIATE CONSIGNEE (Complete name and address)		15350 Vickery Drive Houston, TX 77032 USA	
		FMC NO. 021430F	
5. CONSIGNEE TYPE <input type="checkbox"/> DIRECT CONSUMER <input type="checkbox"/> RESELLER <input type="checkbox"/> GOVERNMENT ENTITY <input type="checkbox"/> OTHER/UNKNOWN		13. INSURANCE	
6. ULTIMATE CONSIGNEE (Complete name and address)		14. DECLARED VALUE FOR CARRIAGE \$	
7. SHIPPER REF. #		15. SHIPPER MUST CHECK INTERNATIONAL SERVICE REQUESTED:	
8. CONSIGNEE PO#		AIR OCEAN NOW <input type="checkbox"/> VALUE <input type="checkbox"/> FCL <input type="checkbox"/> PYRAMID LINES <input type="checkbox"/> PREMIUM <input type="checkbox"/> DIRECT IATA <input type="checkbox"/> LCL <input type="checkbox"/> SHIPPER/CARRIER CONTRACT # _____	
9. POINT (STATE) OF ORIGIN OR FTZ. NO.		16. TERMS OF FREIGHT PAYMENT AT LOCATION _____ GBL _____	
10. COUNTRY OF ULTIMATE DESTINATION		INCOTERMS® 2020 Rules for Any Mode or Modes of Transport: <input type="checkbox"/> EXW (Ex Works) <input type="checkbox"/> DAP (Delivered at Place) <input type="checkbox"/> FCA (Free Carrier) <input type="checkbox"/> DPU (Delivered at Place Unloaded) <input type="checkbox"/> CPT (Carriage Paid To) <input type="checkbox"/> DDP (Delivered Duty Paid) <input type="checkbox"/> CIP (Carriage and Insurance Paid To)	
11. IN BOND NUMBER		INCOTERMS® 2020 Rules for Sea and Inland Waterway Transport: <input type="checkbox"/> FAS (Free Alongside Ship) <input type="checkbox"/> CFR (Cost and Freight) <input type="checkbox"/> FOB (Free on Board) <input type="checkbox"/> CIF (Cost Insurance and Freight)	
12. ROUTED EXPORT TRANSACTION <input type="checkbox"/> YES <input type="checkbox"/> NO		If shipper has requested insurance, the shipment will be insured in the amount indicated (recovery is limited to actual loss). If no value is indicated, the shipment will not be insured.	
17. SPECIAL INSTRUCTIONS		These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.	

18. D/F	19. SCHEDULE B NUMBER (description)	20. LICENSE NO. / LICENSE EXCEPTION SYMBOL / AUTH	21. ECCN	22. QUANTITY - SCHEDULE B UNIT (S)	23. SHIPPING WEIGHT (kilograms)	24. VALUE (U.S. dollar, omit cents)

25. PIECES & DIMENSIONS (L x W x H in inches)	26. DOCUMENTS ATTACHED	27. TO BE PREPARED
	<input type="checkbox"/> COMMERCIAL INVOICE <input type="checkbox"/> CERTIFICATE OF ORIGIN <input type="checkbox"/> EXPORT LICENSE <input type="checkbox"/> LETTER OF CREDIT <input type="checkbox"/> DG DECLARATION <input type="checkbox"/> GBL _____ <input type="checkbox"/> OTHER _____ <input type="checkbox"/> OTHER _____	<input type="checkbox"/> PROFORMA INVOICE <input type="checkbox"/> CERTIFICATE OF ORIGIN <input type="checkbox"/> EXPORT LICENSE <input type="checkbox"/> INSURANCE CERTIFICATE <input type="checkbox"/> SIGHT DRAFT <input type="checkbox"/> OTHER _____ <input type="checkbox"/> OTHER _____ <input type="checkbox"/> OTHER _____
PLEASE SIGN THE FIRST EXPORT DECLARATION IN BOX 29 WITH PEN AND INK		

28. DULY AUTHORIZED OFFICER OR EMPLOYEE	The USPP I authorizes CEVA Logistics to act as forwarding agent for export control and customs purposes.	34. I certify that this shipment does not contain any unauthorized explosive or destructive devices. I am aware that this shipment is subject to appropriate aviation security controls and other relevant governmental regulations. I am aware that this endorsement and original signature, along with other shipping documents, will be retained on file until the shipment is delivered. FOR SHIPMENTS REQUIRING PERSONAL IDENTIFICATION (Unknown Shipper) Two pieces of personal I.D. REQUIRED - one must be officially issued with photo.
29. I certify that all statements made and all information contained herein are true and correct. I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 401; 18 U.S.C. Sec 1001; 50 U.S.C. App 2410).		1. # _____ Type _____ Photo <input type="checkbox"/> 2. # _____ Type _____ Photo <input type="checkbox"/>
30. SIGNATURE	CONFIDENTIAL - For use solely for official purposes authorized by the Secretary of Commerce (13 U.S.C. 301 (g)).	35. GOODS RECEIVED IN APPARENT GOOD ORDER AT:
31. TITLE	Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement.	<input type="checkbox"/> SHIPPER DOOR <input type="checkbox"/> CEVA DOOR <input type="checkbox"/> OTHER CARRIER DOOR TRK LINE _____ CARRIER PRO # _____
32. DATE	AUTHENTICATION (When required)	DRIVER AGENT/VEHICLE #
33. INITIAL APPLICABLE BOX BELOW <input type="checkbox"/> THIS SHIPMENT DOES NOT CONTAIN DANGEROUS GOODS <input type="checkbox"/> THIS SHIPMENT DOES CONTAIN DANGEROUS GOODS AS PER ATTACHED SHIPPER'S DECLARATION		SIGN FOR BY _____ TIME _____ DATE _____

The above named Shipper upon execution of this Shipper's Letter of Instruction accepts the governing CEVA Logistics Terms and Conditions. The CL Terms and Conditions can be obtained at www.cevalogistics.com or your local CEVA office.

MARGINAL WORDS